

**BOARD OF TRUSTEES MEETING MINUTES
ADDISON FIRE PROTECTION DISTRICT #1
10 S. Addison Rd, Addison, IL 60101
November 2, 2022
9:00AM**

CALL TO ORDER:

Trustee Baxa called to order the Addison Fire Protection District Board of Trustee's meeting at 9:00 am.

Board President Michael Super determined that an in-person meeting was not practical or prudent due to the issuance by the Governor of a disaster declaration related to public health concerns in all or a part of the jurisdiction of the District. Access to the meeting was provided to members of the public to contemporaneously hear all discussion, testimony, and roll call votes via the Go To Meeting video conference code 686546437 or by calling 630-628-3100 or sending questions to admin@addisonfire.org as posted on the meeting agenda. The public was also allowed to attend the meeting in person in a socially distant fashion.

No member of the public attended this meeting either in person, via phone or via video conference. Furthermore, no meeting questions were received prior to or during the meeting.

PLEDGE OF ALLEGIANCE:

The pledge of allegiance was presented for this meeting.

ROLL CALL:

Present were: Trustee Super- President via video conference, Trustee Baxa-Secretary in-room, Trustee LaRocca-Treasurer via audio, Chief Walker in-room, Deputy Chief Kramer in-room, Attorney Wargo in-room, Brian LeFevre from Sikich in-room, and recording secretary Dawne Mroz in-room

ANNOUNCEMENTS & RECOGNITIONS:

A. None

B. Other Announcements & Recognitions
None

APPROVAL OF MINUTES:

A. The minutes of the Board of Trustee's meeting held on September 7, 2022, were presented.

“Motion made by Trustee LaRocca to approve the Meeting Minutes September 7, 2022, seconded by Trustee Baxa”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

TREASURERS REPORT AND ACCOUNTS PAYABLE:

A. Trustee LaRocca presented the treasurers report for August 2022.

“Motion made by Trustee Baxa to approve the Treasures Report, Payroll and Accounts Payable for August 2022, in the amount of \$907,079.79, seconded by Trustee Super”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

B. Trustee LaRocca presented the treasurers report for September 2022.

“Motion made by Trustee Super to approve the Treasures Report, Payroll and Accounts Payable for September 2022, in the amount of \$643,813.49, seconded by Trustee Baxa”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

C. Travel Expense Approval(s) (if any): None

D. Other Items from the Treasurer
None

CORRESPONDENCE:

Correspondences were read by Trustee Baxa

PUBLIC COMMENTS/QUESTIONS:

The meeting was open to the public with proper distancing concerns. No comments or questions were received via email.

ANNOUNCEMENTS & REPORTS:

- A. Attorney’s Report
Attorney Wargo presented his attorney report.
- B. Fire Chiefs Report
Chief’s report for October 2022 was in packet.
- C. Calendar of Events
Calendar of Events was in packet.
- D. Other Announcements & Reports
None

OLD BUSINESS:

- A. Old Business
None

NEW BUSINESS:

- A. Brian LeFevre from Sikich reviewed the results of the FY 21-22 CAFR (Audit)

“Motion made by Trustee Baxa, seconded by Trustee LaRocca for the acceptance and approval of the FY 21-22 CAFR (Audit) & Review of Auditor’s Communication”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- B. Ordinance 2022-04 Truth in Taxation Finding

“Motion made by Trustee LaRocca, seconded by Trustee Baxa for the approval of Ordinance 2022-04 Truth in Taxation Finding”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- C. The renewal of annual liability insurances with Corkill Insurance will be discussed at the December Trustee’s meeting

- D. Chief Walker presented the medical insurance renewal rates for 2023 for approval.

“Motion made by Trustee Baxa, seconded by Trustee Super for the approval of medical insurance renewal rates for 2023”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- E. Draft Review of 2022 Levy & Block Box Legal Notice

Chief Walker shared the draft version of 2022 Levy & Block Box Legal Notice with the Board. The final version will be presented to the Board for approval once completed.

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

Trustee LaRocca stepped away from the meeting at 9:40am

- F. Direction to Fire Commission to promote one Lieutenant

“Motion made by Trustee Baxa, seconded by Trustee Super for the promotion of one Firefighter-Paramedic to Lieutenant from the current promotional list, pending the direction of the Fire Commission and the retirement of Lieutenant Wright”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Absent
Motion carried*

G. Direction to Fire Commission to hire two Firefighter-Paramedics

“Motion made by Trustee Baxa, seconded by Trustee Super for the hiring of two Firefighter- Paramedics from the current promotional list, pending the direction of the Fire Commission, retirement of Lieutenant Wright, and resignation of one Firefighter-Paramedic”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Absent
Motion carried*

H. Resolution 2022-01 – Foreign Fire IML Authorization

“Motion made by Trustee Baxa, seconded by Trustee Super for the approval of Resolution 2022-01 – Foreign Fire IML Authorization”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Absent
Motion carried*

I. The Board deems an emergency expenditure necessary for the purchase of shift commander vehicle. The Board authorizes the Fire Chief to make the purchase, which is not to exceed \$50,000.

“Motion made by Trustee Baxa, seconded by Trustee Super to approve an emergency expenditure necessary for the purchase of shift commander vehicle. The Board authorizes the Fire Chief to make the purchase, which is not to exceed \$50,000”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Absent
Motion carried*

J. Ordinance 2022-05 Ambulance Billing Fees

“Motion made by Trustee Baxa, seconded by Trustee Super for the approval of Ordinance 2022-05 Ambulance Fees”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Absent
Motion carried*

K. Resolution 2022-02 Intergovernmental Agreement with MABAS

“Motion made by Trustee Baxa, seconded by Trustee Super for the approval of Resolution 2022-02 Intergovernmental Agreement with MABAS”

*Roll Call Vote: Trustee Super – Yes
Trustee Baxa – Yes
Trustee LaRocca – Absent
Motion carried*

- L. Other New Business
None

EXECUTIVE CLOSED SESSION FOR THE PURPOSES OF DISCUSSING:

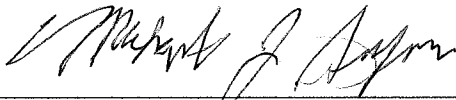
- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

OTHER BUSINESS:

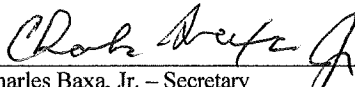
- A. Actions from closed session, if needed.

ADJOURNMENT:

Meeting adjourned at 10:15 am – The next scheduled special meeting is at 9:00 AM on December 14, 2022, at 10 S. Addison Road, Addison, IL.



Michael J Super – President



Charles Baxa, Jr. – Secretary

Bernadette LaRocca – Treasurer

Respectfully Submitted,
Dawne Mroz, Recording Secretary